



Position Title: IT & Network Administrator

Location: Hong Kong

Job Responsibilities:

- Managing the LAN/WAN, Windows & Linux Servers and other network connected devices
- Workstation and End User support
- IT Inventory monitoring, tracking and upgrade planning
- Support IT application team projects
- Support IT security
- Administer and maintain email, File Server, collaboration and web servers
- Assist supervisor with IT systems and integration projects as required

Requirements:

- Diploma or above in Information Technology related discipline or equivalent experience
- At least 5 years working experience in providing IT and systems support & maintenance services
- MCSE in Messaging is preferred
- Must have working experience with Windows Server, AD, DCs, Linux, Windows PC and MS office
- Strong working experience with MExchange / O365, SharePoint, Postfix, SQL, IIS and Apache
- Working experience with CRM systems (Microsoft CRM or Salesforce)
- Good problem solving mentality and skills
- Experience managing Cisco routers and firewall (PIX or ASA), routing protocols and related support diagnostics
- Excellent communication skills and capable of interacting tactfully with people
- Comfortable being the GoTo person for a small dynamic motivated IT team
- Some Programming/implementation skills will be beneficial
- Good command of spoken and written English

Application:

Interested parties, please send your resume and expected remuneration to recruitment@absatellite.com.

All applications received will be treated with strict confidence and used for recruitment purpose only.